

Checklist for internationally mobile researchers

Before your arrival:

- ☐ Make sure the **funding** for your research stay is **arranged**.
- ☐ **Contact the Welcome Service** as soon as it is foreseeable that you will come to Augsburg. We will assist you with various non-academic matters, such as housing, insurance, childcare, etc.
- ☐ **Apply for a visa** (if necessary) for yourself and all accompanying family members. Note: Please apply for a visa as early as possible, as there may be longer waiting times.
- ☐ Make sure that you and all accompanying family members have sufficient **health insurance** and bring proof of your insurance coverage.

In addition, you should bring the following documents:

- ☐ **Valid passport** (or equivalent identification document) for entry into Germany, which must generally be valid for the entire duration of your stay in the Federal Republic of Germany. This applies to you and all accompanying family members.
- ☐ **Several biometric passport photos** (also in digital form) for your Campus Card and residence permit (if necessary).
- ☐ Your **birth certificate** and (if applicable) your **marriage certificate**.
- ☐ **Certified copy of your university entrance certificate, your university degree certification and – if applicable – your doctoral degree certificate** in German/English translation (necessary if you want to work at the university or enroll as a doctoral student).
- ☐ The **invitation from your host**.
- ☐ If necessary, important medical documents/declarations about urgently needed medication.
- ☐ Other documents for entry into Germany during the Covid 19 pandemic.
- ☐ **Cash** (Euros) for the first few weeks.
- ☐ **Appropriate clothing** for the climate: Germany has all four seasons!
- ☐ **Power adapter** (if necessary): electrical outlets are designed for 220-240 volts, 50 hertz alternating current and for European standards.

We are happy to welcome you at the University of Augsburg!
The Welcome Service wishes you a pleasant stay.

All information provided in this document is subject to careful examination of the content. However, the Welcome Service cannot assume any liability for the contents. The checklist may not necessarily be exhaustive, comprehensive, or up to date.