# Using the Medical Library

# Information for academic employees



#### Welcome to the Medical Library

Augsburg University Library offers a growing stock of printed and electronic resources for medical research and education. The Medical Library is located in the teaching building of the Medical Faculty in the former paediatric clinic.

This handout gives you an overview of our services. Further information can be found on the <u>Medical Library's website</u>.

# Using the library

## Registration

Your library card allows you to order and borrow media from Augsburg University Library, use electronic resources, and order articles that are not available at Augsburg University.

# Academic employees of the university

The CAMPUS CARD of Augsburg University can be activated to act as a library card. To do so, please fill out the library's <u>online registration form</u> and send us your library ID (number on your CAMPUS CARD following "Bibliothek:").

#### Academic employees of the university hospital

Please fill out the library's <u>online registration form</u>. Please enter "UKA" in the field "Fakultät/Lehrstuhl bzw. Einrichtung:" and your UKA email address in the field "Email-Adresse dienstlich:".

#### Remote access

#### Academic employees of the university

In order to use electronic library resources remotely, please log in to the university network via the vpn client using your "Rechenzentrumskennung" (computer centre ID). Further information can be found on the <u>Computer Centre's website</u>.

#### Academic employees of the university hospital

Please log in via the <u>E-Medien-Login</u> on our website, using your library ID (number on your CAMPUS CARD following "Bibliothek:").

# Journal articles and books

#### Which journals are available online?

You can search for journals and check whether they are available at Augsburg University via the <u>Electronic Journals Library (EZB)</u>.

The availability is indicated by the following traffic light colours:

The journal is

... green: freely accessible

... yellow: available on campus of Augsburg University and via the university network

... red: not available at Augsburg University

#### Ordering journal articles

Journal articles that are not available at Augsburg University can be ordered via the <u>document</u> <u>delivery service dokmed</u>.

If possible, we deliver articles electronically. Expenses for the service are centrally covered.

Alternatively, articles and books can be ordered via interlibrary loan free of charge.

#### **Finding books**

You can either browse directly at the bookshelves in the library, or you can search for a book via the <u>online catalogue (OPAC)</u>.

The catalogue will show you where a book is located, whether it has been borrowed, and whether it can be reserved. E-books can also be found via the online catalogue.

Printed medical books and journals are assigned the following shelfmarks:

900: Reference collection in the Medical Library, can be borrowed by employees

172: Textbook collection in the Medical Library, can be borrowed only by students

90: UKA stocks, please contact us in advance to view these stocks.

#### **Recommending book purchases**

Do you miss important readings for your research? Would you like to recommend textbooks for your students? We always welcome suggestions and look forward to your proposal to expand our book collection!

#### Our services

#### **Library introductions**

We regularly offer short online library introductions with a special focus on electronic resources. The exact content of each session will be tailored to the attendees.

### Library helpdesk

We will gladly support you with questions on finding and accessing reading materials, e.g., via PubMed, the Cochrane Library, UpToDate, and study registers. Additionally, we offer support on reference management with EndNote and Citavi.

We are also happy to arrange individual appointments.

#### **Publishing - OPUS Augsburg**

Augsburg University's institutional repository, OPUS, allows you to publish your works online. Additionally, it serves as the university bibliography and is the basis for creating publication lists for the university's website. In order to keep this database up to date, please report new publications to openaccess@bibliothek.uni-augsburg.de.

#### **Contact**

Please address your questions and requests to us at any time.

#### Dr. Evamaria Krause

Subject Librarian for Medicine, Head of the Medical Library evamaria.krause@bibliothek.uni-augsburg.de

Telephone: 0821 598 3473

#### Michaela Beißer and Anna Ziegenrücker

medizin@bibliothek.uni-augsburg.de

Telephone: 0821 598 3484

# **Medical Library opening hours**

Days	Opening hours
Monday - Friday	8:30am - 8:00pm
Saturday & Sunday	Closed



