

Data protection information

1. Name of the processing activity

Administration of the outgoing students participating in the Erasmus+ programmes (SMS, SMP, BIP) and the WeltWeit programme.

2. Name and contact details of the responsible body

Responsible for the processing of your data is Universität Augsburg, Universitätsstraße 2, 86159 Augsburg, Tel. 0821/598-0

3. Name and contact details of the data protection officer

You can reach our data protection team (data protection officer Prof. Dr. Benedikt Buchner and Dr. Daniel Schmid) at Universität Augsburg, Juristische Fakultät, Universitätsstraße 24, 86159 Augsburg, Tel. 0821/598-65961, datenschutz@uni-augsburg.de.

4. Purposes and legal basis of the processing

4.1 Purposes:

Your data will be processed for the following purposes:

Administration of students from the University of Augsburg who are undertaking an exchange programme at one of the partner institutions via the Erasmus+ programme and/or the University of Augsburg's WeltWeit programme, as well as study visits to Switzerland and the administration of Erasmus+ grants for work placements abroad:

- Erasmus+ study programme (SMS): Long-term study placements in other European countries (1–2 semesters)
- Erasmus+ traineeships/work placements (SMP): Work placements abroad (undergraduates and postgraduates)
- Erasmus+ short-term placements (BIP): Short-term placements (5–30 days)
- WeltWeit: Long-term stays in non-European countries (1–2 semesters)
- Mobility programmes to Switzerland (SEMP), which are administered within the Erasmus+ process

4.2 Legal basis

- Art. 6 Abs. 1 UAbs. 1 Buchst. a DSGVO i.V.m. Art. 28 DSGVO (Processing via SOP Mobility-Online GmbH)
- Art. 6 Abs. 1 UAbs. 1 Buchst. e, Abs. 3 Satz 1 Buchst. b DSGVO i.V.m. Art. 4 BayDSG i.V.m. Art. 2 BayHIG i.V.m. Art. 28 DSGVO (Processing via SOP Mobility-Online GmbH)

5. Categories of personal data that are processed

We process the following of your personal data:

- Participant details
- Application documents
- Details of the planned study mobility programme and questions regarding the stated priorities
- Declarations confirming the accuracy of the information provided
- Digital Learning Agreement for SMS (exchanged via EWP)

- Learning Agreement (SMP on paper)
- Bank details (for grant administration)
- Scholarship details: Only if financial support is required (Erasmus SMS/BIP and SMP, 'Teilstipendium', PROMOS)
- Assessments for scholarship selection (WeltWeit PROMOS and 'Teilstipendium')
- Application documents
- Additional documents for nomination/application to the receiving institution
- Emergency contacts
- Log data (SOP Mobility-Online)

6. Recipients or categories of recipients of personal data

Your data will be forwarded to the following recipients:

6.1 Internal recipients (if applicable):

- Staff at the International Office of the University of Augsburg
- Faculty/Departmental Coordinators
- Finance Department
- Student Service Centre
- University Administration/President's Office
- Scholarships Unit

6.2 External recipients (if applicable)

- SOP Mobility-Online GmbH (data processing on behalf of the organisation)
- Host university/receiving institution
- Internship providers
- DAAD
- European Commission
- Emergency contacts

7. Transfers of personal data to a third country or to an international organisation

Your data will not be transferred to any third countries or international organisations.

8. Duration of storage of personal data

Your data will be deleted no later than 5 years after the end of your participation in the Exchange Programme. Log data from SOP Mobility-Online is deleted no later than 30 days after it is generated.

9. Rights of the persons affected

According to the General Data Protection Regulation (GDPR), you have the following rights:

- You can request information as to whether and, if so, which of your personal data we process and receive further information related to the processing (Art. 15 GDPR). Please note that this right to access may be restricted or excluded in certain cases.
- If incorrect personal data is processed, you have the right to rectification (Art. 16 GDPR).
- If the legal requirements are met, you can request the erasure of your personal data or the restriction of its processing (Art. 17 and 18 GDPR). However, the right to erasure pursuant to Art. 17(1) and (2) GDPR does not apply if, among other things, the processing

of personal data is necessary for the performance of a task carried out in the public interest or in the exercise of official authority (Art. 17 (3)(b) GDPR).

- If the processing is carried out for the performance of a public task (Art. 6 para. 1 subparagraph. 1 letter e GDPR), you have the right to object to the processing of your data at any time if you have reasons for doing so that arise from your particular situation (Art. 21 para. 1 sentence 1 GDPR).

If you exercise your rights, we will check whether the legal requirements for this are met.

Further restrictions, modifications and, where applicable, exclusions of the aforementioned rights may result from the General Data Protection Regulation or national legislation.

10. Withdrawal of consent

You can withdraw your consent at any time. This will not result in any disadvantages for you. The withdrawal can be declared informally to the University of Augsburg. This does not affect the lawfulness of the processing carried out on the basis of your consent until withdrawal.

11. Right to lodge a complaint with the supervisory authority

You also have the right to lodge a complaint with the Bavarian State Commissioner for Data Protection. You can reach him under the following contact details:

Postal address: Postfach 22 12 19, 80502 München; Hausanschrift: Wagmüllerstr. 18, 80538 München; Telefon: +49 89 212672-0; Telefax: +49 89 212672-50; Contact form:

<https://www.datenschutz-bayern.de/service/complaint.html>

12. Voluntariness or obligation to provide information

The provision of the data processed on the basis of your consent is voluntary. However, if you choose not to provide this data, you will not be able to participate in the above-mentioned programmes.

Any additional data that you have not provided on the basis of consent is required for the University of Augsburg to fulfil its statutory duties and responsibilities.