Status: November 2026

Documents required for enrolment at the University of Augsburg
in a master's degree programme

- ❑ **Letter of admission to the master's degree programme,**
  with the signed declaration if it is a conditional admission

- ❑ **Enrolment request**
  You can access the enrolment request via the VIBS Portal. For further information about applications, see the following webpage: https://www.uni-augsburg.de/en/studium/bewerbung/bewerbung/internationale-bewerber/

- ❑ **Electronic notification from a statutory German health insurance provider about your insurance status,** also with private health insurance
  The electronic notification may take up to five working days to be transmitted. Please request it from your health insurance provider in good time. You can still submit your enrolment documents even if the notification has not yet been received. For further information, see the following link:
  https://www.uni-augsburg.de/en/studium/bewerbung/versicherung/

- ❑ **Presentation of proof of payment** (e.g., account statement or order confirmation) of €185,25 for the relevant semester.
  Bank account details, reasons for reimbursement, and other information can be found via the following link:
  https://www.uni-augsburg.de/en/studium/organisation-beratung/organisation-und-formales/semesterbeitrage/

- ❑ **Officially certified bachelor's degree certificate bearing the original certification stamp**
  The Diploma or the Transcript of Records or a scan of the certified copies by email is not sufficient.
  If you have received a conditional admission to a master's degree programme, please submit an officially certified degree certificate (and any other required documentation) by the deadline stated in the letter of admission. If the degree was obtained at the University of Augsburg, a simple copy of the degree certificate suffices

- ❑ **Confirmation of academic progress, or**
  Confirmation of de-registration, including details on previous periods of study at any other German university
  The confirmation of de-registration should include details about previous periods of study, the degree programme, subjects taken, and the numbers of semesters studied for, as well as any semesters taken as a leave of absence at all German universities at which you have previously studied

- ❑ **A copy of a valid ID** (personal ID or passport)

- ❑ **Tabular CV**
  if it has not already been submitted

- ❑ **Evidence of German language skills**
  if you possess a foreign / international higher education entrance qualification and if this has not already been submitted.
  For further information, please see the following link: https://www.uni-augsburg.de/en/studium/bewerbung/bewerbung/internationale-bewerber/evidence-of-german-language-skills/

Please note:

- ❑ **Upload a personal photo for the Campus Card Augsburg (CCA)**
  If you would like to have your photo on your CCA (not mandatory), you must upload it to your personal applicant account after online enrolment but before enrolment at the University of Augsburg. Further information about the CCA can be found here: https://www.uni-augsburg.de/en/studium/studieren-augsburg/semesterticket/

- ❑ **If you are already enrolled at the University of Augsburg (re-registration required)**
  please log in to your student account in VIBS and apply through the online enrolment to either study a double degree or change degree programmes. Then submit the request to study a double degree or change degree programmes (downloaded as PDF) together with the letter of admission and any other required documentation stated in the letter of admission. For further information, please see the following links:
  https://www.uni-augsburg.de/en/studium/bewerbung/studiengang-oder-studienfachwechsel/
  and
  https://www.uni-augsburg.de/en/studium/bewerbung/doppelstudium/