Stand: November 2026

Documents required for enrolment at the University of Augsburg
for applicants with a foreign higher education entrance qualification

- ❑ **Letter of admission**
  for enrolment in a degree programme at the University of Augsburg

- ❑ **Enrolment request**
  You can access the enrolment request via the VIBS Portal. For further information about applications, see the following webpage: https://www.uni-augsburg.de/en/studium/bewerbung/bewerbung/internationale-bewerber/

- ❑ **Electronic notification from a statutory German health insurance provider about your insurance status,** also with private health insurance
  The electronic notification may take up to five working days to be transmitted. Please request it from your health insurance provider in good time. You can still submit your enrolment documents even if the notification has not yet been received. For further information, see the following link:
  https://www.uni-augsburg.de/en/studium/bewerbung/versicherung/

- ❑ **Presentation of proof of payment** (e.g., account statement or order confirmation) of €185,25 for the relevant semester.
  Bank account details, reasons for reimbursement, and other information can be found via the following link:
  https://www.uni-augsburg.de/en/studium/organisation-beratung/organisation-und-formales/semesterbeitrage/

- ❑ **Officially certified higher education entrance qualification bearing the original certification stamp** (a scanned copy sent by email or a photocopy is not sufficient), e.g., Secondary school certificate, Certificate from the assessment test (*Feststellungsprüfung*) For further information, see the link below: https://www.uni-augsburg.de/en/studium/bewerbung/bewerbung/internationale-bewerber/

- ❑ **Confirmation of academic progress or Confirmation of de-registration**
  The confirmation of de-registration should include details about previous periods of study, the degree programme, subjects taken, and the numbers of semesters studied for, as well as any semesters taken as a leave of absence at all **German universities** at which you have previously studied

- ❑ **Officially certified bachelor's degree certificate**
  if you have already completed a degree. The Diploma or the Transcript of Records or a scan of the certified copy by e-mail is not sufficient.

- ❑ **A copy of a valid ID** (personal ID or passport)

- ❑ **CV** (tabular format)

- ❑ **Confirmation of having passed an aptitude assessment process or test** for the degree programmes and subjects: English/American Studies, Applied Intercultural Linguistics, English, Art, Music, Sport. For further information, see the following link: https://www.uni-augsburg.de/en/studium/bewerbung/eignungspruefungen/

- ❑ **For Education degree programmes only: Evidence of having completed a study orientation process**
  For further information, see the following link: https://www.uni-augsburg.de/de/forschung/einrichtungen/institute/zlbib/studium/faqs/cct/

Please note:

- ❑ **Upload a personal photo for the Campus Card Augsburg (CCA)**
  If you would like to have your photo on your CCA (not mandatory), you must upload it to your personal applicant account after online enrolment but before enrolment at the University of Augsburg. Further information about the CCA can be found here: https://www.uni-augsburg.de/en/studium/studieren-augsburg/semesterticket/

- ❑ Please send us all enrolment documents, **complete and within the deadline**, by mail to:

  University of Augsburg
  Studierendenkanzlei
  Universitätsstr. 2
  86159 Augsburg
  Germany