

Study Guide

Master English and American Studies at Augsburg

Welcome to the Master of Arts in English and American Studies! This guide will provide assistance from applying for the program all the way to your master's degree.

You may also be interested in obtaining a copy of the Study & Life guide published by the International Office. It is available for download at

http://www.aaa.uni-augsburg.de/incoming/downloads/study_life.pdf

If you are a prospective student interested in applying to our program, please also see our website

<http://www.philhist.uni-augsburg.de/en/lehrstuehle/anglistik/master/>

We wish you all the best for your studies at Augsburg!

Dr. Christian Hoffmann, Program Coordinator
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What is English and American Studies?

The Scope of English and American Studies at the University of Augsburg

The English Department at Augsburg is one of the best in Germany. Rankings regularly confirm this and identify as particular strengths the wide choice of courses, close links between teaching and research, job market preparation, the excellent faculty-student relationship, the well-equipped library, the possibilities for e-learning, and the diverse opportunities for study abroad.

Our lectures and seminars, some of which you will attend together with students from other programs, cover a wide variety of periods and topics, allowing students to define their individual areas of specialization. Seminars and guest lectures by international visiting scholars additionally enrich our course offerings.

The focus of our program is on individual research. Rather than written examinations, you will be expected to write research papers on topics you can define together with your instructor.

We encourage our students to make use of the various opportunities to spend time abroad, including during your master's studies. A stay abroad can take various forms. Students may opt for a semester or year as a student at one of our partner universities, a year as a foreign language assistant, or an internship abroad.

The Master's Program in English and American Studies

Our master's program gives students an unusual range of options for choosing their own areas of specialization. A thorough immersion in academic research as well as the acquisition of practical skills such as academic writing are important components of the program.

Interdisciplinary research and practical projects are part of the curriculum as well, so that graduating master's students bring an array of key qualifications to the job market or to their doctoral projects.

Each of our student chooses a major and a minor within the field of English and American studies. The major can be either in literary studies or in linguistics, and can focus on different areas within these disciplines. For their minor, students can choose among cultural studies, didactics, literary studies, and linguistics.

After Graduation

Our program equips students with key skills and qualifications for a variety of occupations. These skills include a nuanced understanding of English-language texts, written English on a high level of complexity, business fluency in spoken English, and the ability to identify and solve problems independently. Our alumni typically work in publishing, journalism, education, and the new media, or they go on to pursue doctorate degrees at the university. Since practical work experience is crucial to a successful job search, we encourage students to acquire such experience during their master's studies. Our program features a "practical area" in which students receive credit points for internships, part-time jobs, and the like (see "Course Structure," below).

Admission Requirements

General Requirements

To apply to our program, you need

- a Bachelor's degree or equivalent, with significant focus on English/American literary studies or English linguistics (see §4 MAPOPhilHist);
- certification of English language skills on level C1/C2 CFR (international students must submit a standardized certificate such as IELTS (at least 7.0) or TOEFL (at least 94 points ibt); a first degree from an English-speaking country may be accepted in lieu of such a certificate)

Additional Requirements for International Students

In addition to these general requirements, international students need

- certification of German skills on level A1 CFR (see MAPOPhilHist, Anlage Sprachkenntnisse);
- permission to live in Germany (see Campus Guide for International Students and Scholars).

Please make sure you are eligible for both the program and for coming to Germany **before** you apply. Regarding your permission to live in Germany, it might be advisable to consult the German Embassy in your country, especially if your country is not in the EU or associated with the EU.

Application, Admission and Enrollment

This section will inform you on when, where, and how to apply for admission to our program. It will also explain what happens after you have been admitted to the program. Admission regulations are detailed in §4 MAPOPhilHist.

Application Deadlines

Students are admitted in both winter and summer semesters. The winter semester starts in October; applications are accepted from mid-May until September 1. The summer semester starts in April; applications are accepted from mid-January until March 1. If you need a visa to study in Germany, please apply at least 6 weeks before these deadlines. Otherwise you might not arrive in time for the beginning of the semester.

Application Procedure

To apply for the program, you need to complete the online application (<https://qis.zv.uni-augsburg.de/qisserver>). After completing the application, download the application form as a PDF, sign it, and send it - together with the other required documents in print - to this address:

Universität Augsburg
Studentenkanzlei
Universitätsstr. 2
86159 Augsburg
Germany

The required documents are:

For applicants from Germany:

- (1) Application form (online and in print).
- (2) Bachelor's diploma or equivalent. If you have not received your diploma yet, include a transcript of record to prove that you have completed at least 140 credit points toward your degree.
- (3) Certification of English language skills on level C1/C2 CFR. A bachelor's degree from a German- or English-speaking country fulfills this requirement.

Certificates for no. 2 and 3 are to be sent as single printed copies. The bachelor's diploma or equivalent can be handed in after the deadline (but before matriculation). In special cases, e.g. when you are already enrolled in another degree program at the University of Augsburg, admission can be granted provisionally on the condition that the diploma of the earlier program is submitted within the first year of studies.

For international applicants:

- (1) Application form (online and in print).
- (2) Bachelor's diploma or equivalent (exception: APS certificate required for China, Vietnam, and Mongolia). It is advisable to submit a transcript of records as well to show that you have a substantial background in linguistics and/or literary studies.
- (3) Certification of English language skills on level C1/C2 CFR. If your first degree is not from a German- or English-speaking country, we require a standardized international test such as TOEFL (at least 94 points ibt) or IELTS (at least 7.0). This includes students whose first degree is in English and students who have taught English before.
- (4) Certification of German skills on level A1 CFR.

Certificates for no. 2 - 4 are to be sent as single printed copies.

Admission

After your application has been checked by the student administration office and approved by the selection committee, successful applicants will receive an official letter of admission from the university. Keep the letter of admission very safe as you will need it to enroll at the university and, if you come from outside the EU, to get your visa. Furthermore, you will receive an e-mail from the program coordinator that includes information about the welcome meeting and course enrollment. During the meeting, you will be able to register for first term courses which makes attending it mandatory. You do not need to do anything about course enrollment beforehand.

Moving to Augsburg (International Students)

International students, including students from EU member countries, need a residential address in Augsburg in order to enroll at the university and obtain a residence permit (if applicable). Please consult the website of the International Office (Akademisches Auslandsamt) for details: <http://www.aaa.uni-augsburg.de/en/incoming/>.

The most important points are:

- Look for accommodation. You can live in a student dormitory (by German standards, this is a one-room apartment), in an apartment of your own, or at a friend's or relative's place. You **cannot** register at the university if you live in a hostel/hotel or with a friend in a student dormitory.

- Get health insurance. You need to have proof of either international or German health insurance to register at the university. A web search will give you a range of options for insurance companies.
- Open a bank account. This is useful because you will need to pay your rent, your health insurance, and your study fees by bank transfer. Most banks offer student accounts free of charge.
- At this point you can matriculate at the university by following the steps outlined in your letter of admission and the Campus Guide for International Students and Scholars.
- Non-EU students should apply for a residence permit right after completing all the steps above in order to make sure you receive your permit before your visa expires (usually 90 days after you entered Germany).

Enrollment (Matriculation)

Matriculation is the German term for enrolling at the university. In order to enroll, you need to bring proof of health insurance, as well as a transfer slip documenting that you paid the administrative fee for the upcoming semester. International students also need to bring proof of a residential address in Germany.

Registration takes place at the Studentenkazlei (student administration office) on the ground floor of Building A. The current administrative fee is published on the Studentenkazlei website (<https://www.uni-augsburg.de/en/services/studentenkazlei/>), under Rückmeldung (<https://www.uni-augsburg.de/de/einrichtungen/studentenkazlei/rueckmeldung/>, in German), and also in the checklist for master's students (<https://www.uni-augsburg.de/de/einrichtungen/studentenkazlei/einschreibung/>, in German: Checkliste zur Einschreibung für Master-Studiengänge). At matriculation you will receive important documents such as your enrollment data sheet, the iTAN list you need to print out confirmations of enrollment, your CampusCard, and your computer login (RZ-Benutzerkennung).

If you would like to have your picture on your CampusCard, you can upload one at the QIS center (<https://qis.zv.uni-augsburg.de/qisserver>) using your RZ-Benutzerkennung, or your applicant number and password.

Welcome Meeting

The welcome meeting (also known as the orientation meeting) usually takes place the week before lectures start. The exact time and place will be announced via e-mail by the program coordinator. Attending the orientation meeting is crucial for a successful start into your studies. Moreover, you will choose and register for courses for your first semester during the meeting. Thus, attending is mandatory! Furthermore, it will equip you with detailed information on course requirements, usual course enrollment (from the second semester onwards), and other administrative matters.

Transferring Credits

Transfer of credits is at the discretion of the examination board. Should you wish to transfer any grades into the master's program, please contact the program coordinator. He will be able to supply you with the necessary forms and will also be able to tell you which credits can be imported into which module. To find out which person is responsible for which course of study, please consult this page: https://www.philhist.uni-augsburg.de/de/lehrstuehle/anglistik/beratung_und_anrechnung.html.

The tutor for the Master program holds a regular tutorial to give you an opportunity to ask all sorts of questions concerning the program or your studies. You will get more information about the tutorial at the welcome meeting.

The Program

Program Duration

Our master's is a two-year program, which means that you need to obtain a total of 120 credit points over four semesters. You can take up and conclude your studies in either the winter or the summer semester. If you have not completed the program after six semesters of study, you failed for the first time. You will get a final opportunity to complete your studies in the next semester. If you fail to do so, you will be dismissed without a degree (see § 12 MAPOPhilHist).

Vacation semesters: If you go abroad or obtain an internship for the larger part of a semester, you can take up to two vacation semesters (leave of absence; Urlaubssemester). Vacation semesters do not affect your overall semester count. For further information and to apply, go to the Studentenkazlei website (<http://www.uni-augsburg.de/einrichtungen/studentenkazlei/beurlaubung/>).

In special cases, such as a maternity leave, you can apply for more than two vacation semesters. For detailed information see the university's matriculation regulations (<http://www.zv.uni-augsburg.de/de/sammlung>).

Choosing a Major and Minor

Within English and American Studies, you need to choose a major and a minor area of study. In theory, you can choose and switch your majors and minors whenever you want. Since they require different courses, however, it is advisable to decide before or during your first semester of studies. You can choose among the following areas of study:

Major:

- Literary Studies
- Linguistics

Minor:

- Anglophone Cultural Studies
- Didactics of English
- Literary Studies (if your major is Linguistics)
- Linguistics (if your major is Literary Studies)

Courses and Course Selection

There are three types of courses relevant for our program, each of which entails a different workload.

- **Vorlesung (V; lecture):** Large course. Usually a survey of a broader topic or historical epoch. Workload: low to medium.
- **Übung (Ü; exercise):** Small to medium-size course (10-30 students) for discussions of more specific texts or topics and mandatory reading assignments. Discussions will usually be based on texts to be read before and will involve close analysis of these texts in class. Workload: medium.
- **Seminar (S; graduate seminar):** small to medium-size course (10-30 students) with detailed discussions, student presentations, and term papers. Seminars usually analyze a specific topic in detail and are often based on study and discussion of texts. There are substantial mandatory reading assignments. Workload: high.

Course selection usually takes place about six weeks ahead of the semester. You will be notified of procedures and deadlines by e-mail. For incoming students, course selection and registration take place at the welcome meeting. From the second semester onwards, you choose and register for courses via our online platform digicampus.

Course listings are published by the faculty administration around six weeks before the semester. You can access them via the following links:

- Digicampus: www.digicampus.de
This is the place to go for detailed, up-to-date information about each course, including when and where to meet, what to prepare, and which modules to take the course for. After logging in with your RZ-Benutzerkennung, you can access courses via the "Course" and "Search" tabs.
- Modulhandbuch: www.philhist.uni-augsburg.de/studium/modulhandbuch
Published about six weeks ahead of the semester, this is the legally binding, hence reliable and complete list of courses. A searchable pdf document also provides an overview of all courses you can take for a given module.

→Please make sure that the signature you need is listed for the course you want to attend!

Program Structure

Modules

At German universities, Bachelor's and Master's programs are organized in modules. Each module consists of one or two courses and is graded in its entirety (except for the modules EAS-1844 if you major in Literary Studies or EAS-2964 if you major in Linguistics; these modules are the only ones which are not graded.) To get credit points for every completed module, you need to pass the portfolio exam. This portfolio exam can take different forms and varies from module to module. In general, you have to submit assignments in each course of the module for the portfolio and its entirety is graded. In the case of two-course-modules: You can attend two courses of one module in different semesters but we highly recommend doing both courses in one semester since they correspond to each other. You have to register for your modules on STUDIS in the semester in which you attend the last course to complete your module.

If you obtain a passing grade (4.0 or better), full credits will be awarded for the module. If you fail, you will receive no credits and will have to repeat the complete module (in two-course-modules you have to repeat both courses). You cannot repeat examinations or modules that you have already passed (see §13 MAPOPhilHist).

In the following you will find an overview of all modules that need to be completed in your major and minor, followed by a more detailed description (see §24 MAPOPhilHist). Further information on the modules is available in the module handbook

(https://www.uni-augsburg.de/mhb/MasterStudiengaenge/Master+of+Arts/Anglistik++Amerikanistik+%28Hauptfach%29/Erste+PO+des+Studiengangs/Sommersemester%202018/Master_of_Arts_AnglistikAmerikanistik_MaPO_2008.pdf, in German).

It is intended to attend certain modules in a certain time, e.g. to learn the basics first. However, it is possible to decide freely in which order to take the modules. We have summarized our scheduling recommendations at the end of this section.

Program Overview

The following overview lists the codes, titles, and credit points of all modules you will need to take in your major and minor. The German titles in italics are provided because some administrative units and systems still use them (e.g. STUDIS). The section following this overview will offer detailed information on each module.

Major (choose one) 60 credits

Literary Studies

Module group	Module signature	Module description	Possible courses	Possible exams	Credit points
A. Basic Modules	EAS – 1804	Theories and Methods in Literary Studies	Seminar + Exercise	Portfolio	10
	EAS – 0844	Academic Writing	Exercise	Portfolio	6
B. Advanced Modules	EAS – 1814	Advanced Studies in Literary Periods	Seminar	Term Paper	8
	EAS – 1824	Advanced Studies in Literary Genres	Seminar	Term Paper	8
	EAS – 1834	Cultural and Theoretical Approaches to Literature	Seminar	Term Paper	8
	EAS – 1844	Backgrounds in Literary Studies: Literary Texts and Cultural Contexts	Lecture + Exercise	Portfolio	10
C. Specialization Module	EAS – 1854	Advanced Literary Studies	Seminar + Exercise	Portfolio	10

Linguistics

Module group	Module signature	Module description	Possible courses	Possible exams	Credit points
A. Basic Modules	EAS – 2904	Theories and Methods in Linguistics	Seminar + Exercise	Portfolio	10
	EAS – 0844	Academic Writing	Exercise	Portfolio	6
B. Advanced Modules	EAS – 2934	Linguistics: Form and Meaning	Seminar	Term Paper	8
	EAS – 2944	Linguistics: Structure and Use	Seminar + Exercise	Portfolio	8

	EAS – 2954	Linguistics: Text and Discourse	Seminar	Term Paper	8
	EAS – 2824	Backgrounds in Linguistics	Exercise + Exercise	Portfolio	10
C. Specialization Module	EAS - 2964	Linguistics: Advanced Studies Research Seminar	Seminar	Term Paper / Portfolio	10

Minor (choose one)

20 credits

Literary studies (if you major in Linguistics)

Module signature	Module description	Possible courses	Possible exams	Credit points
EAS – 1864	Topics in Literary Studies I: Literary Periods	Seminar	Term Paper	8
EAS – 1874	Topics in Literary Studies II: Literary Genres	Exercise	Term Paper	8
EAS – 1511	Literary Studies: Backgrounds	Lecture	Portfolio	4

Linguistics (if you major in Literary Studies)

Module signature	Module description	Possible courses	Possible exams	Credit points
EAS – 2934	Linguistics: Form and Meaning	Seminar	Term Paper	8
EAS – 2944	Linguistics: Structure and Use	Seminar + Exercise	Portfolio	8
EAS – 2511	Linguistics: Backgrounds 2	Exercise	Portfolio	4

Anglophone Cultural Studies

Module signature	Module description	Possible courses	Possible exams	Credit points
EAS – 4445	Topics in Cultural Studies I: Cultural Analysis	Seminar	Term Paper	8
EAS – 4446	Topics in Cultural Studies II: Cultural Theory	Seminar	Term Paper	8
EAS – 4447	Cultural Studies: Backgrounds	Exercise	Portfolio	4

Didactics of English

Module signature	Module description	Possible courses	Possible exams	Credit points
EAS – 3050	Didactics: Introductory Studies	Lecture / Exercise	Written Exam	4
EAS – 3650	Didactics: Subjects and Methods	Seminar	Written Exam / Term Paper	8
EAS – 3651	Didactics: Advanced Studies	Seminar	Written Exam / Term Paper	8

Practical Area **10 credits**

Master's Thesis (to be written in major area) **30 credits**

Major in Literary Studies

The Major in English literary studies is concerned not only with the Anglophone literatures of Great Britain and Ireland but also with the so-called New English Literatures of former colonies, e.g., of Canada, Australia, New Zealand, South Africa and India. In the course of your studies you will encounter literature from its beginnings in the Middle Ages up to today. As literary studies is a part of cultural studies, you will be dealing with other forms of cultural representations, too, such as films, caricatures, and rituals of social life. One goal of your studies is to gain an overview of cultural and literary history/histories and to expand your knowledge with selected authors, texts and various forms of representation.

The department of English literature emphasizes knowledge of methods and theories in its teaching and research. You will learn to analyze literary texts with different theoretical approaches, such as discourse analysis, phenomenology, psychoanalysis or gender studies, and to reflect on the choice of method critically.

Studying English will improve your language skills, as you have the possibility to absolve courses at the language center, and all courses will be taught in English, too. Furthermore, you will acquire analytical skills by learning to find, structure and use information appropriately for your presentations, essays and term papers. Thus, the key qualifications obtained in English literary studies will prepare you for vocational fields that demand more and more specialist knowledge, analytical accuracy in the reception and production of a wide range of different texts, as well as intercultural competence.

The major consists of seven course modules:

Module EAS- 1804 (10 credits): Theories and Methods in Literary Studies

Literaturwissenschaft Hauptgebiet: Theorien und Methoden

- Seminar on different theories and methods in literary studies. We recommend taking this course in your first semester; it serves as an

introduction both to your subject and to studying at the University of Augsburg.

Module EAS - 0844 (6 credits): Academic Writing

Literaturwissenschaft Hauptgebiet: Arbeitstechniken

- Exercise on academic writing. This course is usually offered once a year; you should take it at the first possible opportunity (i.e. in your first or second semester).

Module EAS - 1814 (8 credits): Advanced Studies in Literary Periods

Literaturwissenschaft Hauptgebiet: Literarische Epochen

- Seminar on English-language literature and its historical backgrounds. This type of class may not be offered every semester; take it sooner rather than later.

Module EAS - 1824 (8 credits): Advanced Studies in Literary Genres

Literaturwissenschaft Hauptgebiet: Literarische Genres

- Seminar on English-language literature and its genres. Usually, you will have several classes to choose from each semester.

Module EAS - 1834 (8 credits): Cultural and Theoretical Approaches to Literature

Literaturwissenschaft Hauptgebiet: Kulturwissenschaftliche und theoretische Ansätze

- Seminar on cultural and theoretical approaches to literature. Usually, you will have several classes to choose from each semester.

Module EAS - 1844 (10 credits): Backgrounds in Literary Studies

Literaturwissenschaft Hauptgebiet: Literaturwissenschaftlicher Hintergrund

- One lecture plus one exercise on literary studies topics of your choice throughout your studies. Though this module is not graded, you have to register for it on STUDIS. Please register in the semester in which you attend the second of the two courses (in case you do not attend both in one semester).

Module EAS – 1854 (10 credits): Advanced Literary Studies

Literaturwissenschaft Hauptgebiet: Vertiefende Studien

- Seminar on a literary studies topic of your choice.
- Final Thesis Seminar (Final Seminar). This is not a course in the usual sense. It simply means you are required to consult with your thesis supervisor while writing your master's thesis. You can register for the seminar in STUDIS as soon as you have completed the Seminar.

Major in Linguistics

English Linguistics is concerned with the analysis of the English language system as a whole, comprising first of all the core areas of linguistics: the sound system (phonetics and phonology), the lexicon (lexicology, morphology, lexicography), meaning (semantics), and grammar (syntax, inflectional morphology).

Furthermore, it deals with the distribution of English (social and regional varieties), its historical development (diachronic linguistics) and its uses in everyday life (pragmatics, text and discourse linguistics).

The major consists of seven course modules:

Module EAS - 2904 (10 credits): Theories and Methods in Linguistics

Sprachwissenschaft Hauptgebiet: Theorien und Methoden

- Seminar on theories and methods in modern linguistics. Take this course in the first or second semester; it serves as an introduction to your subject.

Module EAS - 0844 (6 credits): Academic Writing
Sprachwissenschaft Hauptgebiet: Arbeitstechniken

- Exercise on academic writing. This course is usually offered once a year; you should take it at the first possible opportunity (i.e. in your first or second semester).

Module EAS – 2934 (8 credits): Linguistics: Form and Meaning
Sprachwissenschaft Hauptgebiet: Linguistik: Form und Bedeutung

- Seminar on a specified topic in this research area.

Module EAS – 2944 (8 credits): Linguistics: Structure and Use
Sprachwissenschaft Hauptgebiet: Linguistik: Struktur und Gebrauch

- Seminar on a specified topic in this research area.

Module EAS – 2954 (8 credits): Linguistics: Text and Discourse
Sprachwissenschaft Hauptgebiet: Linguistik: Text und Diskurs

- Seminar on a specified topic in this research area.

Module EAS – 2824 (10 credits): Linguistics: Backgrounds in Linguistics
Sprachwissenschaft Hauptgebiet: Linguistik: Hintergründe der Sprachwissenschaft

- Two exercises on linguistics studies topics of your choice throughout your studies. Though this module is not graded, you have to register for it on STUDIS. Please register in the semester in which you attend the second of the two courses (in case you do not attend both in one semester).

Module EAS – 2964 (10 credits): Linguistics: Advanced Studies Research Seminar
Sprachwissenschaft Hauptgebiet: Vertiefende Studien

- Final Thesis Seminar (Final Seminar). This is not a course in the usual sense. It simply means you are required to consult with your thesis supervisor while writing your master's thesis. →Please note that you cannot register on STUDIS for this module! Contact the chairs (Chair of English Linguistics, Prof. Claridge or Chair of Applied Linguistics, Prof. Fetzer) via email. They will provide you with further information on course requirements.

Minor in Anglophone Cultural Studies

The minor consists of three course modules:

Module EAS - 4445 (8 credits): Topics in Cultural Studies I: Cultural Analysis
Kulturwissenschaft Nebengebiet: Bereiche und Methoden I

- Seminar on a cultural studies topic of your choice.

Module EAS - 4446 (8 credits): Topics in Cultural Studies II: Cultural Theory
Kulturwissenschaft Nebengebiet: Bereiche und Methoden II

- Seminar on a cultural studies topic of your choice.

Module EAS - 4447 (4 credits): Cultural Studies: Backgrounds
Kulturwissenschaft Nebengebiet: Hintergrundwissen

- Exercise on a cultural studies topic of your choice.

Minor in Didactics of English

The minor consists of three course modules:

Module EAS - 3050 (4 credits): Didactics: Introductory Studies
Fachdidaktik Englisch: Didaktik: Grundlagen

- Lecture on "Introduction to the Teaching of English": Take this course in your first semester as it is the prerequisite for all other didactics courses.
- A supplementary exercise to the introductory lecture should be taken in the same semester as the lecture.

Module EAS - 3650 (8 credits): Didactics: Subjects and Methods

Fachdidaktik Englisch: Didaktik: Bereiche und Methoden

- Seminar on a didactics topic of your choice.

Module EAS - 3651 (8 credits): Didactics: Advanced Studies

Fachdidaktik Englisch: Didaktik: Vertiefende Studien

- Seminar on a didactics topic of your choice.

Minor in Literary Studies

This minor is only available to students majoring in linguistics. The minor consists of three course modules:

Module EAS - 1864 (8 credits): Topics in Literary Studies I: Literary Periods

Literaturwissenschaft Nebengebiet: Bereiche und Methoden I: Literarische Epochen

- Seminar on a literary studies topic of your choice.

Module EAS - 1864 (8 credits): Topics in Literary Studies II: Literary Genres

Literaturwissenschaft Nebengebiet: Bereiche und Methoden II: Literarische Genres

- Seminar on a literary studies topic of your choice.

Module EAS - 1511 (4 credits): Literary Studies: Backgrounds

Literaturwissenschaft Nebengebiet: Hintergrundwissen

- Lecture on a literary studies topic of your choice.

Minor in Linguistics

This minor is only available to students majoring in literary studies. The minor consists of three course modules:

Module EAS – 2934 (8 credits): Linguistics: Form and Meaning

Sprachwissenschaft Nebengebiet: Linguistik: Form und Bedeutung

- Seminar on a linguistics topic of your choice.

Module EAS – 2944 (8 credits): Linguistics: Structure and Use

Sprachwissenschaft Nebengebiet: Linguistik: Strukturen und Gebrauch

- Seminar on a linguistics topic of your choice.

Module EAS – 2511 (4 credits): Linguistics: Backgrounds 2

Sprachwissenschaft Nebengebiet: Linguistik: Hintergrundwissen

- Exercise on a linguistics topic of your choice.

Practical Module (Praxisbereich)

Job-market experience outside the university is an important factor in your resume and will improve your chances of finding a job in the area of your choice. In our program, you therefore need to complete a practical module. For this module, you need to earn a total of 10 credit points in any area touching on literature, language, culture, international exchange, or English-language teaching; or through work- or study-related activities of any sort in Anglophone countries. Please note: You can find news about internships at the noticeboards along the corridors of the English and American department (Building D, 4th floor).

Note that you need to **find and organize these activities yourselves**, and to obtain certificates of occupation and duration. Possible activities are:

- **Internships** in an Anglophone country or in a job related to your studies.
- **Work or study** in an Anglophone country or in a job related to your studies.

You need to fulfill a **total amount of six weeks** in this practical module. Whether you do this in one six-week-long internship or job or in various ones is up to you. But it must at least be six weeks in total.

When you have collected certificates that verify your six weeks of practical activities, go to the program coordinator and submit all certificates together with the practical area form and a 5-page summary of your activities. You can get the practical area form at the regular Master tutorial or directly from the program coordinator. You can collect certificates over the entire course of your studies, but must submit them during (not after) your last semester of studies.

Schedule Recommendations

We advise you to take 2-3 seminars and 2-3 exercise or lecture classes per semester. Since you need to take each module required for your major and minor at some point, make sure to choose courses eligible for a module you have not yet completed.

You can take the modules in any order you like, with the following exceptions:

- Theories and Methods (module EAS - 1804 or EAS - 2904): take this course in your first semester or as soon as offered.
- Academic Writing (module EAS - 0844): take this course as soon as offered. It is not offered every semester.
- Introduction to the Teaching of English (module EAS - 3050, didactics minors only): take this course in your first semester. It is a prerequisite for the other didactics modules.

Exams

Most of our courses do not feature final tests. Instead, you will be asked to write research papers or pass portfolio exams. Portfolio exams require various assignments (in two-course-modules from both courses) which are graded in its entirety. As a rule of thumb, the more credits you get for a course, the higher the workload will be.

All term papers must follow certain formal guidelines. These guidelines are summarized in a "style sheet" that will usually be available for download on the website of the chair which offers the course. You can also ask your instructor about the formal guidelines.

Academic Standards

Augsburg University is a community of scholars dedicated to learning, teaching, and research. This community follows an unwritten, but nevertheless valid code of academic integrity that stresses principles of honesty, trust, respect, fairness and responsibility. The reputation of any discipline, any program and, ultimately, the degree you achieve at Augsburg University is damaged when the rules of academic integrity are broken. The quality and integrity of academic work at the master's level is paramount in achieving success. Dishonesty in any scholarly activity will not be tolerated.

In particular, plagiarism is an offence against the code of academic integrity that will not be tolerated. Plagiarism is commonly defined as "presenting, whether intentional or not, the ideas, expression of ideas, or work of others as one's own". As a graduate university student in Germany, you are expected to use your own critical and analytical skills in developing academic arguments and presenting ideas. This also holds true for any experiments or other practical research you conduct. When using someone else's words, ideas, theories, experiments, data, or work, you must ensure that you cite the author appropriately.

Offences against these standards of academic integrity are treated very seriously. Plagiarism immediately leads to expulsion from the course and a fail grade. It may lead to expulsion from the program or, in case of repeated offence, from the university. For further information, visit the faculty's website on plagiarism at <https://www.philhist.uni-augsburg.de/de/studium/plagiate/Informationen-Plagiate.pdf>

Signing up for Exams (STUDIS Registration)

About one month before the end of classes, you need to decide which of your courses you want to complete that semester. To complete a course, you need to register for the exam in that course in STUDIS, the university's online examination system:

https://www.uni-augsburg.de/einrichtungen/pruefungsamt/studis_fuer_studierende/studis/

Sign in with your computer login (RZ-Benutzerkennung). You need to enter an iTAN to register, from the iTAN list you received at matriculation.

The modules carry the German titles also listed in the "Course Structure" section above. Underneath the module names you will find the "course listings"—an abstract description like "Aufbaumodul (HS)"—followed by an abbreviation of the chairs that offer courses for this module:

- ALW: American Studies (Amerikanische Literaturwissenschaft /Amerikanistik)
- ELW: English Literary Studies (Englische Literaturwissenschaft)
- NELK: New English Literatures and Cultural Studies (Neue Englische Literaturen und Kulturwissenschaft)
- ESW: English Linguistics (Englische Sprachwissenschaft)
- ASWA: Applied Linguistics (Angewandte Sprachwissenschaft/Anglistik)
- DID: Didactics of English (Didaktik)

It is highly important that you sign up with the chair at which you actually took the course (i.e. the chair for which your instructor works). If STUDIS wants you to choose among several "examination titles," check the module handbook for the correct title.

Grades

All courses are graded, with the exception of the exercise and lecture courses you take for the background module (EAS - 1854 or EAS - 2824) in your major as well as the exercise and lecture courses in your literary studies, linguistics, and cultural studies minors (modules EAS - 1511, EAS - 2511, EAS - 4447). We use the standard grading scale for German universities:

number grade	letter grade	rating
1,0 or 1,3	very good (sehr gut)	deserves special recognition
1,7 or 2,0 or 2,3	good (gut)	above average performance
2,7 or 3,0 or 3,3	satisfactory (befriedigend)	meets average requirements
3,7 or 4,0	sufficient (ausreichend)	meets the requirements but has significant weaknesses
4,3 or 4,7 or 5,0	fail / insufficient (nicht ausreichend)	fails to meet the requirements

Master's Thesis

The master's thesis is the final and most important part of the study program. It counts for 30 credit points and thus for 25% of your overall grade.

Planning Your Thesis

Ideally you will finish most of your coursework in the third semester. During that semester, you should start thinking about a topic for the master's thesis. The thesis should be 20,000-24,000 words in length and needs to be written in your major. As with your seminar papers, you need to find a topic yourself, but you can and should discuss your ideas with your thesis supervisor before you decide.

Any of the professors and advanced instructors—persons who carry the title “Prof.” or “PD”—in your area of study can act as your thesis supervisor. When you approach a potential supervisor, you should have a rough idea about the topic you would like to work on in your master's thesis. Also consult your supervisor about your co-supervisor—this is the person who will provide a second evaluation of your thesis after the supervisor has graded it.

Registering Your Thesis

You can start writing your thesis at any point during your studies, once you have agreed on a topic with your supervisor. Before submitting the thesis, you will need to submit the Themenausgabe form available on the Prüfungsamt website: <https://www.uni-augsburg.de/de/einrichtungen/pruefungsamt/Antraege/Phil-Hist/20180316-Protokoll-ueber-die-Themenausgabe-von-Masterarbeiten.pdf>

After you have submitted the form, you have six months to write and submit the thesis to the Prüfungsamt. In other words, do not submit the form until you are sure you will finish your thesis within the next few months. After you have handed in the form, you will receive a letter stating your thesis title and your official deadline, which is also registered in STUDIS. In special cases, such as illness, you can apply to the examination board for a deadline extension. Such an application is only possible before the deadline has expired (see §12 MAPOPhilHist). Note that you need to be matriculated when you submit the thesis.

Submitting Your Thesis

The thesis needs to be submitted to the Prüfungsamt, in the form of two print copies and two digital copies (on CD or USB key). After you have submitted the thesis, it will be graded by your supervisor and co-supervisor. This usually takes 2-3 months. You no longer need to be matriculated during the grading period, unless you still have courses to take.

Graduating from the Program

Your studies are officially concluded at the end of the semester in which you finish your last course or submit your master's thesis, whichever comes later. You no longer need to remain matriculated after that semester. There is no final examination, nor does the university hold an official graduation ceremony.

Once you have obtained pass grades for all course modules and the master's thesis, you can apply for your master's diploma. The application form is available on the Prüfungsamt website:

https://www.uni-augsburg.de/de/einrichtungen/pruefungsamt/Antraege/Phil-Hist/20170505_Zeugnisantrag-Master-of-Arts.pdf

After you have submitted the application, it usually takes 1-2 months until your diploma is ready. Together with the diploma you will receive a Diploma Supplement, a

Transcript of Records, and a certificate stating your overall grades in your major and minor. An English translation of both the diploma and the certificate will be provided. For the final grade on your master's diploma, a weighted average of all of your individual grades will be computed. First, the arithmetic average of your course modules will be computed in proportion to the number of credit points gained for each module. For the final grade, this module grade is weighted three times and the master's thesis is weighted one time. Your overall grade will be computed to two decimals, dropping (not rounding) any further digits.

Important Facilities

Library

The University of Augsburg provides a well-equipped library. Students have access to the main library as well as three departmental libraries. Furthermore, they can search the catalogue and reserve materials online. If necessary, students also have access to the Bavarian Library Network which enables them to order books from libraries all over Bavaria and the rest of Germany.

There are extensive online resources for further research. Students should consult the Datenbankinfosystem (DBIS) on the library homepage, which allows access to a wide amount of databases such as MLA or JSTOR. The Elektronische Zeitschriftenbibliothek (EZB) contains a number of journals that library users can access online (http://www.bibliothek.uni-augsburg.de/literatur_suchen).

In order to access these resources off campus you need to install a VPN client that connects you with the university network via your RZ-Benutzerkennung (<https://www.rz.uni-augsburg.de/anleitungen/vpn/>).

For further information, see www.bibliothek.uni-augsburg.de.

Computer Center

The Computer Center runs several computer rooms on campus, with widely-used software and internet access available for all students. It also runs an IT advice center. For further information, see www.rz.uni-augsburg.de.

Language Center

Students have the opportunity to learn other foreign languages during their studies at no cost. The Language Center offers courses in Spanish, French, Russian, Arabic, Chinese, Japanese, and several other languages. Most courses are offered at different levels of the Common European Framework (CEF).

For further information, see www.sz.uni-augsburg.de.

Help and Advice

Research Guidelines

When writing a term paper, please use the research guidelines and style sheets published by your instructor's chair or discipline. These guidelines can usually be found on the "Downloads" websites.

Cover Sheet

The cover sheet must be included with all seminar papers, and if required by your instructor, with shorter papers as well. Among other things, it contains a declaration in

lieu of oath stating that the paper has not been plagiarized. The cover sheet is available for download at:

<http://www.philhist.uni-augsburg.de/de/lehrestuehle/anglistik/downloads/>

FAQ

How can I learn more about scholarships?

- For a first overview, go to the International Office's international scholarships database <http://regen.geo.uni-augsburg.de/AAA/index.php/koop/index>
- For more information about funding possibilities and scholarships, please visit our department's website and watch for relevant posters and information meetings (<http://www.philhist.uni-augsburg.de/de/lehrestuehle/anglistik/>).

How can I learn more about going abroad?

- For a first overview on going abroad via the ERASMUS/LLP-programs visit the faculty's information sites at <https://www.philhist.uni-augsburg.de/de/studium/erasmus/>
- For further information on going abroad, getting funding for it, finding places to go, etc. visit the English Studies department's site at <https://www.philhist.uni-augsburg.de/de/studium/erasmus/> and the American Studies department's site at <https://www.philhist.uni-augsburg.de/en/lehrestuehle/anglistik/amerikanistik/international/>

How can I get a certificate of enrollment?

- You can print out a certificate of enrollment at the QIS-Portal (<https://qis.zv.uni-augsburg.de/qisserver/>). You will need to enter your RZ-Benutzerkennung and password as well as an iTAN number.

How can I use computers or wireless on campus?

- You can access the computers in the library and the computer rooms with your RZ-Benutzerkennung (computer login) and password. These also work for the "MuNA" and "MuNA secure" wireless networks.

How can I access the library website off campus?

- You can access the library and many of the databases it provides off campus by installing a VPN client on your computer. Follow the manual at <http://www.rz.uni-augsburg.de/de/anleitungen/vpn/>

Contacts

For administrative questions of any sort, contact the following persons:

Dr. Christian Hoffmann (program coordinator)
christian.hoffmann@philhist.uni-augsburg.de

Anke Marie Bock, M.A. (Master Tutor)
anke.bock@philhist.uni-augsburg.de

The weekly Master Tutorial gives you the opportunity to ask questions of all sorts concerning the Master program. Place and time are listed at digicampus where you can register for it to get the latest news immediately.

University Offices

Student Administration Office and Student Service Desk (Studentenkanzlei)

- Building A, room 1032
- Opening Hours: Monday- Friday 8.30-12h
- E-Mail: Studentenkanzlei@zv.uni-augsburg.de
- Telephone: 0821 598 1111

Examination Office (Prüfungsamt)

- Building A1, room 2050

- Opening Hours: Monday- Friday 8.30-12h
- E-Mail: master-of-arts@zv.uni-augsburg.de
- Telephone: 0821 598 1111

International Office (Akademisches Auslandsamt)

- Building M, second floor (between Mensa and Computer Sciences)
- Consultation Times: depending on your contact person; see http://www.aaa.uni-augsburg.de/en/about_us/
- E-Mail: info@aaa.uni-augsburg.de

Secretaries' Offices

American Studies

- Room: 4064
- E-Mail: sekretariat.amerikanistik@philhist.uni-augsburg.de
- Telephone: 0821 598 2482

English Literary Studies

- Room: 4035
- E-Mail: sekretariat.elw@philhist.uni-augsburg.de
- Telephone: 0821 598 2611

English Linguistics

- Room: 4036
- E-Mail: sekretariat.esw@philhist.uni-augsburg.de
- Telephone: 0821 598 2747

Applied Linguistics

- Room: 4037
- E-Mail: sekretariat.aswa@philhist.uni-augsburg.de
- Telephone: 0821 598 2748

Didactics of English

- Room: 4034
- E-Mail: sekretariat.dide@philhist.uni-augsburg.de
- Telephone: 0821 598 2745

New English Literatures and Cultural Studies

- Room: 4010
- E-Mail: karin.prata@philhist.uni-augsburg.de
- Telephone: 0821 598 4707