

Information Sheet: Project Funding

I. General Information

<p>Goal</p>	<ul style="list-style-type: none"> • Funding of particularly innovative scientific projects from all clinical, clinical-theoretical and basic medical disciplines, as well as from the research focus areas of Environmental Health Sciences and Medical Information Sciences. Research projects in medical education and educational research are also supported • Funding of proposals involving the University Medical Center Augsburg in existing and planned consortia, such as the Bavarian Cancer Research Center (BZKF), the Bavarian Center for Infectious Diseases (BZI), CCC-WERA, and NCT WERA or the German Center for Mental Health • Support for early-career researchers in conducting promising preliminary work for projects that are particularly well-suited to the research focus of the Faculty of Medicine and demonstrate potential for the subsequent acquisition of third-party funding
<p>Who is eligible to apply?</p>	<ul style="list-style-type: none"> • Research staff at the University of Augsburg's Faculty of Medicine, the University Hospital of Augsburg, and the affiliated hospitals (Bezirksklinikum Schwaben and Hessing-Kliniken) • Staff members of the MIS-focused professorships based at the FAI are eligible to apply if the project is planned in cooperation with researchers from the Faculty of Medicine and has a close connection to health research. The collaboration or connection must be explained in the application • Professors, visiting professors, adjunct professors, and directors of clinics and institutes are not eligible to apply
<p>Requirements</p>	<ul style="list-style-type: none"> • Completeness of the application, using the application template and the required attachments • A promising project outline, including a detailed work plan with a description of milestones (Gantt chart) and a well-thought-out and convincing budget plan (see application template)

	<ul style="list-style-type: none"> • No additional research funding from the Augsburg Medical School or parallel applications to other funding programs are permitted • No ongoing or pending external funding applications for the project
Key points of the funding program	<ul style="list-style-type: none"> • Submission deadline: June 9, 2026 • Applications must be submitted via the Faculty of Medicine website: https://www.uni-augsburg.de/de/fakultaet/med/forschung/forschungsfoerderung/projektfoerderung/ • Notification of funding decision: early October 2026 • Funding start date: January 1, 2027 • Funding period: 12–24 months • Maximum grant amount: up to 60,000 € per year • Funding may be requested for personnel and material costs. The requested funds must be justified in detail in the budget plan. Specific details can be found in the instructions for the application form (see below) • Amendment requests are not permitted and can only be considered under special circumstances and with a detailed written justification. An amendment request must be received no later than 12 weeks before the planned implementation of the measure to allow proper review
Evaluation and selection process	<ul style="list-style-type: none"> • The recommendation for funding is made on the basis of an independent review process conducted by a panel of experts using an indicator-based evaluation form. The Faculty Council makes the final decision based on this recommendation
Evaluation criteria	<ul style="list-style-type: none"> • The jury will evaluate the following criteria. (An indicator-based evaluation system will be used, in which indicators are rated on a scale of 1–4, with 4 being the highest rating; the indicators are precisely defined): <ol style="list-style-type: none"> 1. Scientific background / Theoretical framework <ul style="list-style-type: none"> ➔ Key indicators: Clarity, Contextualization <p>Score 4 (excellent): The state of the art is presented in a scientifically clear and easily understandable manner. The research</p>

	<p>gap is clearly identifiable and logically justified. The connection between existing research and the proposed project is clear and convincing</p> <p>2. Degree of novelty and clarity of the research question / hypotheses</p> <p>➔ Key indicators: Knowledge gain and testability</p> <p>Score 4 (excellent): Hypotheses or hypothesis-generating research questions are formulated clearly, precisely, and with scientific rigor. The knowledge gain is clearly identifiable and can be logically derived from the research gap. Hypotheses are empirically verifiable and clearly operationalized; research questions are clearly focused on the knowledge gain</p> <p>3. Work Plan and Methodology</p> <p>➔ Key indicators: Logic of the experimental design and suitability of the methodology</p> <p>Score 4 (excellent): The work plan and methodology are presented clearly and concisely. The experiments are logically structured. The methodology is suitable for answering the research question and meets or, in some respects, exceeds current professional standards. Risks associated with individual experimental steps have been identified and addressed and do not impair the feasibility of the project</p> <p>4. Time and Resource Planning</p> <p>➔ Key indicator: Transparency of the planning</p> <p>Score 4 (excellent): Resources and the timeline are presented clearly and comprehensibly. Milestones are in place and appear reasonable. The sequence of events is logical and realistic. The project is feasible with the requested resources</p> <p>5. Concrete institutional added value</p> <p>➔ Key indicator: Logic of the project-based derivation</p> <p>Score 4 (excellent): The institutional added value is very convincing, presented in a nuanced manner, and strategically justified, and is directly derived from the proposed project</p>
<p>Reporting and Documentation</p>	<ul style="list-style-type: none"> • An interim report must be submitted to the Dean’s Office 8 weeks before the end of the first funding year. • A final report must be submitted at the end of the funding period, no later than six weeks after the funding expires. This report should include the milestones achieved,

	<p>publications that have been released or are planned, as well as plans for securing future external funding</p> <ul style="list-style-type: none"> • The affiliation with the Faculty of Medicine must be included in publications. The intramural funding must be acknowledged at least in the Acknowledgments section
<p>Obligations of Successful Applicants</p>	<ul style="list-style-type: none"> • The German Research Foundation's guidelines on good scientific practice must be followed. (https://www.dfg.de/download/pdf/foerderung/rechtliche_rahmenbedingungen/gute_wissenschaftliche_praxis/kodex_gwp.pdf) • Applicants agree to use the funding exclusively for the proposed project and to maintain a record of expenditures • A brief description of the funded projects is expected to be posted on the Faculty of Medicine's website • The Dean's Office reserves the right to withdraw or revoke funding, in whole or in part, if the aforementioned obligations are not fulfilled • If an application for funding for this project is submitted to and approved by an external funding organization, the Dean's Office of the Faculty of Medicine must be notified immediately. If the funding period of the external grant overlaps with that of the intramural grant, the Faculty of Medicine will review whether and to what extent the intramural grant can be continued

6. Instructions for Submitting the Application (Step-by-Step)

<p>Form of the application</p>	<ul style="list-style-type: none"> • Please use only the designated template (see the download section on the homepage). If the template is not used or its formatting is altered, the application will not be processed • The application may be submitted in German or English. • Please use the Arial font in size 11 with single line spacing • Please refer to the checklist below regarding required attachments <p>Applications must be submitted via the Faculty of Medicine's website. Please enter your personal information</p>
---------------------------------------	--

	<p>and upload the completed application form with all attachments as a single PDF file:</p> <p>https://www.uni-augsburg.de/de/fakultaet/med/forschung/forschungsfoerderung/projektfoerderung/</p>
<p>Project Description</p>	<p>Describe your research project for the funding period (Arial 11, single-spaced; 10,000 characters including spaces (excluding sections vi–viii; see the application template))</p> <p>Please address the following evaluation criteria in your project description:</p> <ul style="list-style-type: none"> ➔ Scientific background / Theoretical framework: Explain the background and current state of research, including a description of your own preliminary work. In doing so, cite a maximum of 5 references and, if applicable, a maximum of 3 of your own previous works ➔ Novelty and clarity of the research questions / hypotheses: Formulate the scientific research questions and objectives for your submitted research project. In doing so, describe the scientific or clinical relevance and explain the hypothesis to be investigated or the hypothesis-generating nature of the project ➔ Work Plan and Methodology / Time and Resource Planning: Briefly describe the work plan and include a milestone schedule (Gantt chart). List the planned methods ➔ Concrete institutional added value: Briefly explain the added value for the University Medical Center Augsburg and formulate clear goals that are to be achieved by the end of the funding period (e.g., expansion of methodological expertise, publications, preparation for applying for third-party funding from a foundation or the DFG)
<p>Ethics Vote</p>	<ul style="list-style-type: none"> • An ethics application must be submitted at the time of application. Please include the ethics committee’s acknowledgment of receipt of the ethics application with your application. • If an ethics application is not required, this must be justified in the application at the time of submission • A positive ethics approval must be submitted to the Dean’s Office by July 24, 2026, at the latest. Funding is not possible without the required ethics approval.

	<ul style="list-style-type: none"> • If additional approvals are required, these must also be submitted no later than July 24, 2026 • Costs associated with approvals may be reimbursed retroactively if the application is approved. These costs must be listed in the budget plan at the time of application
<p>Budget Plan</p>	<ul style="list-style-type: none"> • For project funding, a maximum of 60,000 € per funding year may be requested, which covers both personnel and material costs • Applications that exceed the funding limit cannot be accepted or processed <p>Personnel Funds</p> <ul style="list-style-type: none"> • Explain and justify the requested personnel funds based on the proposed project. A compelling presentation is one of the key selection criteria for project funding • The requested personnel must be deployed in accordance with the qualifications specified in the application, as this forms the basis for achieving the stated project objectives • Staff for the project will be hired exclusively at a facility of the University's Medical Faculty, the University Hospital, or the partner hospitals (Bezirksklinikum Schwaben, Helsing-Kliniken) • Funding for your own position is limited to a maximum of 40%. • Please use the enclosed "Tarifgruppenrichtsätze" as reference rates to specify personnel costs and carefully assess your needs. Other personnel cost rates cannot be considered. <p>Materials</p> <ul style="list-style-type: none"> • List the materials under the specified categories (laboratory supplies, external services, costs for permits/insurance, other costs). Explain the relevance of each item to the project • Excluded are consumable or capital expenditures that are considered basic equipment, e.g., PC workstations, laptops, printers, software licenses, storage media (e.g., external hard drives, USB drives), and office supplies. • Material resources cannot be used for software licenses or equipment purchases. Small appliances are also excluded • An external research stay (optional) may be supported with up to 7,500 €. The application is optional and, upon

	<p>review, will be approved in addition to the maximum grant amount of €60,000. Please list the estimated eligible costs</p> <ul style="list-style-type: none"> • Amendment requests are not permitted and can only be considered under special circumstances and with a detailed written justification. Amendment requests must be received no later than 12 weeks before the planned implementation of the change
<p>Checklist</p>	<ul style="list-style-type: none"> • The following attachments must be included in the order specified in the application template. Please submit your application as a single, continuous, and signed PDF document using the upload function on the website: <p>https://www.uni-augsburg.de/de/fakultaet/med/forschung/forschungsfoerderung/projektfoerderung/</p> <ul style="list-style-type: none"> ➤ A completed and signed application form using the provided template ➤ The applicant's curriculum vitae, including a description of their academic background (max. 2 pages) ➤ Proof of employment, including the duration of the contract ➤ Letters of cooperation, if applicable ➤ Copy of the ethics committee decision and /or other approvals. At least one confirmation of the submitted ethics application must be available at the time of submission. The final ethics committee decision may be submitted by July 24, 2026 ➤ Optional: Figures with preliminary data supporting the project (max. 6 figure panels (A-F) with figure captions) • Applications that do not meet the formal requirements cannot be processed. Please note that the application must be signed by the applicant
<p>Contact</p>	<p>Dr. Romina Dintner Faculty of Medicine Research and Early Career Development & Academic Affairs University of Augsburg Am Medizincampus 2 86156 Augsburg Telefon: +49 (0) 821 598-72018 E-Mail: forschungsfoerderung@med.uni-augsburg.de</p>